

Kingston Catholic School Family Organization

Minutes of a Regular Meeting

Thursday October 18, 2018

A regular meeting of the Kingston Catholic School Family Organization (KCSFO) was held on Thursday, October 18th at 6:30 pm. The meeting was held at the Wall Street campus, with Ms. Zimmer presiding.

In attendance: Melissa Zimmer (President), Stacey Schuon (Vice-President) Mike Creeden (Treasurer), Christine Creeden (Secretary), Jodi Vines (Vice-Principal) Marie Dilulio (Faculty Representative) Laura Geskie (Faculty representative)
*Additional committee chairs and parents also in attendance

Excused: None

Call to Order: Melissa Zimmer called the meeting to order at 6:40 pm.

Minutes: Previous minutes have been reviewed and considered old business with the exception of additional and alternative fundraisers and events which will remain in the works.

Administration update: Mrs. Albert discussed the NYS test score results, which showed an overall 15% increase in the math scores- the largest increase in the NY Archdiocese. A 5.5% increase was noted in ELA. Everyone is very pleased with these results. KCS outperformed all Ulster County counterparts. She also informed us that the teachers have finished the first set of MAP testing, the results of which will help them incorporate data into their lessons.

The First Friday in November will be focused around activities to say "Thank You" to various outside agencies for their help within our community.

Both Mrs. Vines and Mrs. Albert expressed their gratitude toward the auction committee for a fun and successful evening.

Treasurer's Report: Mike reported that our current balance is \$33,860.30, noting that \$5,000 is slated toward playground improvements. The current auction income is \$18,278 however there may be some related costs that still need to be reimbursed. Everyone will be reminded to submit receipts. We collected \$7,929.20 from the Yankee Candle fundraiser however we have not paid the invoice yet. Once that is paid Mike will provide the total income from that event

Old Business:

- a) **Family Fun Night:** Although it didn't rain the weather was not in our favor. We had 16 families come out for numerous rounds of mini golf and races around the go-cart track. Ice cream and snacks were enjoyed at the end of the night. Everyone who came had a great time! The Sports Cone was a great host and very generous with pricing.

New Business/Upcoming Events:

- a) **Trunk or Treat:** This event is right around the corner, scheduled for 10/23 with a rain date of 10/25. We are up to 15 trunks and the candy donations are still coming in. We also have Boices certificates to give out as prizes. Judging of the Trunks will take place around 7pm. Non candy items are still needed.
- b) **Pancake Breakfast:** This breakfast and vendor event is scheduled for 12/2 (with set up on 12/1). Vendor solicitations should be sent out at the beginning of November. Ali Derrenbacher is the current chairperson and Andria McClosly is willing to help out. Jen Eighmy will continue to do the class baskets this year and Kourtney Fall will help out where she can, with the intention of taking over next year. Numerous volunteers will be needed to make the event run smoothly.

- c) Santa's Secret Workshop: Students will shop for family and friends 12/5-12/7. Alyson sent in the contract and the company will provide all inventory, advertisements etc. At the end of the week we will calculate what we sold and send the rest back. We can use the Science lab for set up. Volunteers will be needed to help the younger students shop. The middle school students will shop on first Friday.
- d) Field Day: Rain date is still needed
- e) Mother Son Event: Melissa will work to coordinate with Patels Lanes for a bowling event.
- f) Pasta Dinner: Danny Savona is not able to do the pasta dinner. Melissa mentioned Stone Pony as an alternative, suggested by Kristin Baker.
- g) Barnes and Noble Book Fair: We will need volunteers to stay at Five Guys from 4-8pm, and KCS will receive a portion of all sales (no coupons needed!) for the entire evening. At Barnes and Noble Marie D. will read a Christmas book, the Choir will sing and Maggie volunteered to do a craft.
- h) Feast of St. Nicholas: 12/6 Not much prep is needed for this event. We should have enough candy left over from Trunk or Treat, and a letter will need to be sent home asking for shoes and informing parents that the students will receive a treat.
- i) Golf Tournament: Tony Black agreed to chair the event, and will sit with Mike Creeden to go over all the information. He is looking to change the location as well.
- j) Scripts: Bridget will take care of this and discuss the timing. Melissa would like to make sure it is sent out before Thanksgiving to make sure gift cards are back in time for Christmas.
- k) Coffee Hour: The first coffee hour of the year went well with good feedback and conversation. The next one will be held in November.
- l) Dinners & Community outreach:
 - i) Chipotle: Stacey has set us up on January 28th from 4-8pm. A coupon will be supplied ahead of time to present at the register and KCS will receive 50% of the sales, (as long we have a minimum of \$300 in sales).
 - ii) Five Guys: This is scheduled for 12/5 with the Barnes and Noble Book Fair
 - iii) Crazy Bowlz: This restaurant would like to support us. Melissa will work to schedule a date.
 - iv) Latino Outreach: This is being rescheduled. Date TBD

New Ideas/Concerns:

- a) At Coffee hour the nurse staffing concern was discussed. The nurse at the Wall St. campus is only on part time. Jill explained that Kingston City Schools is within their rights to deny us a full time nurse however it may be a good idea for parents to express their concerns to XXX. Mary Tarza suggested attending a school board meeting to presenting the case, in addition to phone calls and emails to the school.
- b) The need for "Building and Grounds" coverage— A couple explained their safety concerns for the school, and would like to discuss having a forum or committee to address any issues that come up- such as the fence that was down at the Broadway campus and the need for a gate to the back parking lot. Mrs. Albert said those issues could certainly be addressed within the KCSFO meetings. Mike Creeden said that the green fence will be fixed before trunk or treat, and also mentioned that a chairperson is still needed for "Building and Grounds", as he is not able to do all the work alone. New community building events were discussed, to include:
 - Adult mixers
 - Parent night out with holiday crafts for students
- c) Open Positions next year- As of next year the following positions will be open:
 - Treasurer
 - Secretary
 - Vice President
 As written in the By-Laws you must chair a committee to be eligible to fill one of the above positions.
- d) A brief discussion was had about creating a survey for parents to see what type of fundraising they would like to do, or ideas they have. Mike suggested using Survey Monkey. Kourtney will draft a survey to review.

Next Meeting:

The next meeting is scheduled for Thursday December 6th, 2018 at 6:30pm, at the Wall Street Campus.

The meeting was adjourned at 8:00 pm.

Respectfully Submitted,
The KCSFO